



Team Charter Template

Date:

Purpose

The Team is a cross-functional team comprised of:

The team's mission is to:

Duration and Time Commitment

The company transformation has an expected duration of:

Meetings

Weekly meetings will be held:

Scope:

The scope related to the company transformation includes:

Objectives:

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Members:

Executive Sponsor:

Project Manager:

Members:

Deliverables

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Desired End Result

Our company project is:

Linkages

- Work Stream teams:

- Involved business groups and corporate functions such as Manufacturing, Engineering, IT, Procurement, HR, Corporate Communications, Corporate Safety