



Maintenance Job Planning Worksheet

Planner:		Date:	
Job Contact:	Job Location:	Equipment #	
Job description:			

Job Scope

Seq#	General Description	Craft	# Crew	Estimated Hours
10				
20				
30				
40				
50				
60				
70				
80				
90				
100				
			Total Est Hours:	

Operations

	Operation Details
10	
20	
30	
40	

50	
60	
70	
80	
90	
100	

Materials Required				
Seq#	Material Data/Catalog or Part Number	Quantity/unit of measure (UOM)	Price	Sloc (storage location)
		Estimated cost \$		

Safety Requirements							
Permit		Confined Space		Hot Work		Respirator	
SCBA		Asbestos Removal		Other			
Equipment needed:							
Tools needed:							
Additional comments:							